Ritz Flip Table Installation Guide

Ritz Flip Table

TI0022
1) Parts and Fasteners Included

- **LEG COLUMN** (RZLEGS)
- **LEG CONNECTION KEY** (RZLEGS)
- **FRAME SUB ASSEMBLY** (RZNTxxxx)
- **CASTER** (RZCB)
- **CASTER PIN** (RZCB)
- **M8-1.25 x 70mm**
- **#10 x 1.00” WOOD SCREW**
- **WORKSURFACE** (CRFxxxx)
- **PLASTIC END CAP** (RZEC)
1) Parts and Fasteners Included

CAP COVER
2) Tools and Supplies Required

- DRILL/DRIVER
- 5mm HEX BIT
- #2 PHILLIPS BIT
  (#2 SQUARE BIT OPTIONAL)
- HAMMER
  (SAND MALLET OPTIONAL)
3) Assembly Overview

1. Leg Assembly
2. Leg Attachment
3. Frame Placement
4. Frame Attachment

Figure 3.1

Figure 3.2

Figure 3.3
4) Assembly: Leg Assembly

- Locate the caster and caster pin.
- Using a hammer, carefully knock the caster pin into the caster until it is completely seated.

![Figure 4.1](image1)

- Locate one of the leg columns.
- Firmly press the caster pin into the bottom of the leg column.
- Caster should seat completely in leg and then swivel freely.

![Figure 4.2](image2)

- Single Leg assembly shown.
- Repeat these steps for all 4 of the leg columns.

![Figure 4.3](image3)
4) Assembly: Leg Assembly (continued)

- Locate the leg connection key.
- Insert the key into the slot of the single leg.

![Figure 4.4](image)

- Insert the second leg component onto the other side of the key.
- Slide the second leg up until the tops of the legs are even.
- NOTE: leg components will continue to slide up and down until attached to frame.

![Figure 4.5](image)

- Verify that the key is seated securely in the leg columns by gently pulling the legs apart.
- If there is a gap between the legs, shift the legs vertically until the key is seated properly.
- Complete the above steps for both sets of legs.

![Figure 4.6](image)
4) Assembly: Leg Attachment

- Locate the pre-assembled frame sub-assembly
- Locate the M8 x 70mm Flat head bolts included in the hardware pack.

- While holding the leg columns together, line up the mounting holes in the legs with the clearance holes in the frame sub assembly.
- Slide the leg columns onto the beam.
- Using the M8 x 70mm bolts, connect the legs to the frame.
- Again, verify that the leg columns are firmly secured together and do not come apart.

- Repeat the above steps for the other set of legs.
- Locate the included black end caps.
- Push in the end caps into the open ends of the beam.
4) Assembly: Frame Placement and Attachment

- Lay the top face down on a non-marring surface.
- Place the frame on the top with the black flip mechanisms spaced evenly from the sides of the table.
- Line up the holes in the flip mechanisms with the pre-drilled holes in the work surface.
- Attach the frame to the top with the included wood screws.
- Insert the included Cap Covers into the holes in the flip mechanisms to cover the screws.