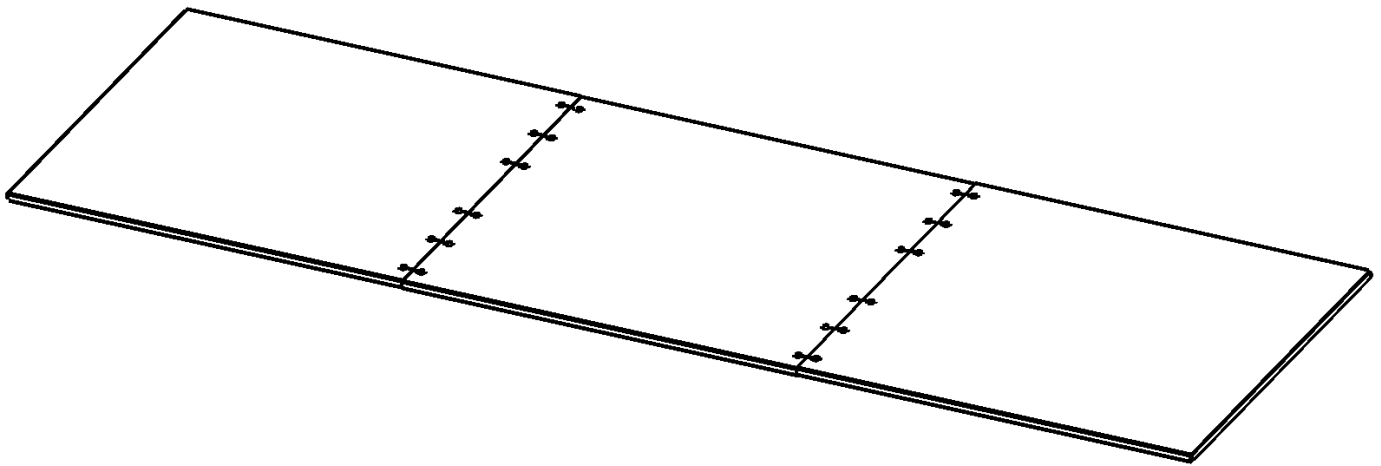


Multi-Piece Conference Top Installation

Seam Leveling Guide



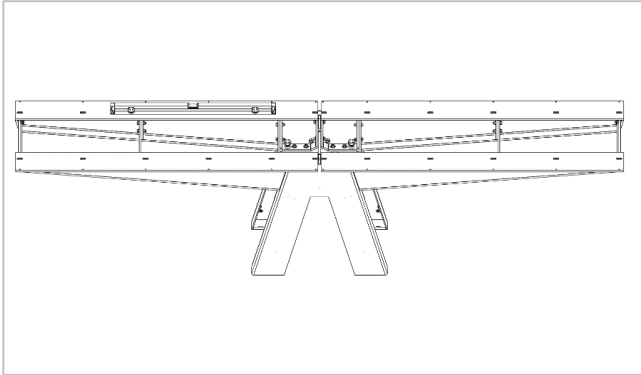


Figure 1.1

- First, before installing a conference top, verify that the table base is level. Please refer to the specific table base instructions for your unit on how to properly level the base. An Equilibrium table is shown for reference.

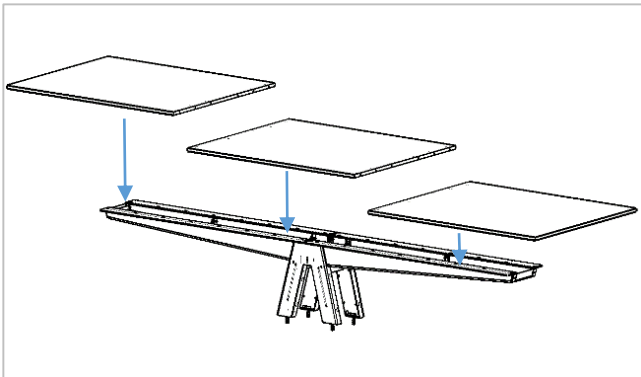


Figure 1.2

- Verify how many tight joints are on the conference top. Standard tops 36" - 48"D have (4) tight joints per seam, and 54" - 72"D tops have (6) tight joints per seam.
- Place the top on the base.

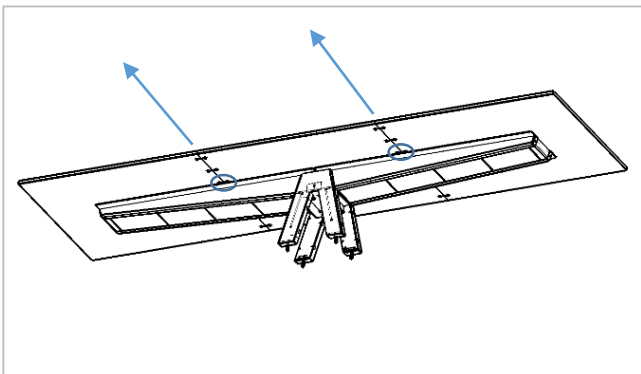


Figure 1.3

- Install all of the tight joints lightly, without tightening down on them.
- The top may need to be adjusted back and forth to be able to reach all of the tight joints.
- Note: Do not attach tight joint fasteners with the table top upside down and then flip the top onto the base as the table seams may shift during flipping.

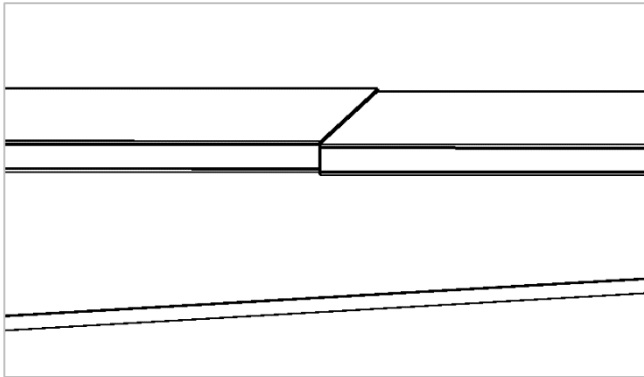


Figure 1.4

- Visually check the seam between the conference top pieces. If the seam is not aligned, first check if each piece of the top is level.
- Adjust the table base per the table base specific instructions as needed to level the top.

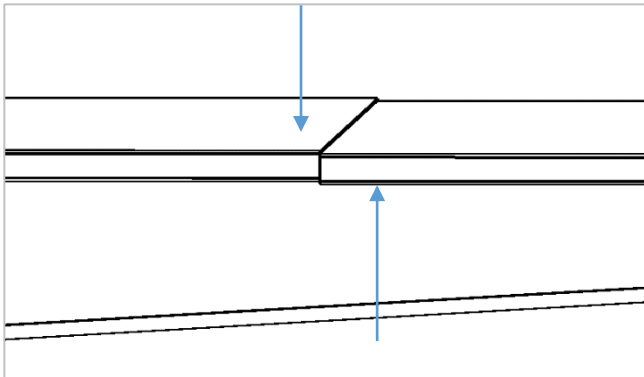


Figure 1.5

- If the surface is level and the seam does not align between pieces, lightly push and pull on two pieces of the conference top as shown in Figure 1.5 to align the seam. Once the seam is in the correct position, tighten down the tight joint closest to that edge of the table with a ratchet. This step will require 2 people, one to hold the table in place, and one to tighten the tight joint connector.

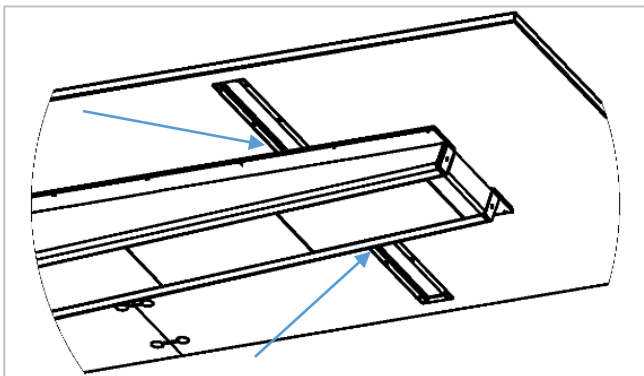


Figure 1.6

- Attach the conference top to the table base. If the top has embedded braces, verify that none of the screw heads interfere with the table base.
- If some screw heads do interfere with the table base, remove those screws as necessary.
- Repeat these steps for each table seam, on both sides of top.